

**Wylam, Horsley, Ovingham and Ovington Parish Councils**  
**Ovingham Joint Burial Committee**  
**13 June 2023**

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Following an inspection of the cemetery beginning at 7pm, the Committee will meet in the Pavilion at Ovingham Playing Field.

**AGENDA**

- 1. Quorum**
- 2. Apologies for absence**
- 3. Declarations of Interest in items on the Agenda**
- 4. Minutes of the meeting held on 21 March 2023**
- 5. Update on actions arising from the meeting on 21 March 2023**
- 6. Current Grounds Maintenance Issues**
- 7. Grounds Issues**
  - a. Dog waste in the cemetery
  - b. Cars driving in late at night
- 8. Burial Administration Update (A)**
- 9. Fees review 2023-24 (B)**
- 10. Finance**
  - i. Report of the Internal Auditor (C)
  - ii. To approve the budget to 30 April 2023 (D)
  - iii. To note receipts and authorise payments (E)
  - iv. To approve bank reconciliation to April 2023 (F)
  - v. To confirm Maintenance Grant Member Contributions

The Committee may be recommended to pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- 11. Lodge Tenancy**
- 12. To consider any urgent items and items for a future agenda**
- 13. To agree the date of the next meeting of the Committee**