

Wylam, Horsley, Ovingham and Ovington Parish Councils
Meeting of Ovingham Joint Burial Committee
Tuesday 25th June 2024 at 7pm at
Wylam Institute

AGENDA

1. Quorum

2. Apologies for absence

3. Graeme Popay, Chief Officer, Northumberland Association of Local Councils

Who will speak and answer questions on the following topics:

- Burial Committee Constitution
- Grants for EPC work at the Lodge
- Property Management
- Managing property with public funding

4. Declarations of Interest in items on the Agenda

5. Minutes of the meeting held on 16th April 2024

6. Clerk's Report and update on actions (A)

7. Finance

- i. To approve the budget to 12 June 2024 (B)
- ii. To note receipts and authorise payments (C)
- iii. To approve bank reconciliation to 31 May 2024 (D)
- iv. To confirm Maintenance Grant Member Contributions for 2024/2025 (E)
- v. To note the reports from the Internal Auditor (F)
- vi. Additional hours worked by the Clerk (G)

The Committee may be recommended to pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

10. Cemetery Lodge

- To receive an update on repairs and maintenance.
- To review responses to questions raised at OJBC meeting on 16th April 2024 (H)
- To review views of constituent Parish Councils (I)

11. Lodge Tenancy

- Property Management.

12. Cemetery Lodge and Chapels

- To discuss the rent increase on OJBC property.

13. To consider any urgent items and items for a future agenda

14. To agree the date of the next meeting of the Committee

Tracey Wood
Clerk to Ovingham Joint Burial Committee

08/06/2024