

**Clerk additional hours 17 June 2024 – 24 September 2024**

<b>Date</b>	<b>Hours Worked</b>	<b>Reason</b>
18 June	5	OJBC meeting preparation
25 June	2	OJBC Meeting and preparation
27 June	2	Invoicing and Cemetery visit
31 July	1	Burial Administration
6 August	1.30	Burial Administration
8 August	1	Burial Administration
16 August	3.30	Burial Administration/failed graves
21 August	5	Property Management research/meetings
6 September	4	Rialtas OJBC queries/invoicing/failed graves
15 September	5	OJBC budget and forecasting
17 September	4	OJBC meeting preparation
18 September	4	OJBC meeting preparation
24 September	2	OJBC meeting and preparation
<b>TOTAL</b>	<b>40 hours</b>	