



Wylam Institute
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Website: www.wylamparishcouncil.gov.uk
Chair: Councillor Diana Carney
Clerk to the Council: Tracey Wood

An Ordinary Meeting of the Council will be held on Monday 8th September 2025 at 7.00pm in the Centenary Room, Wylam Institute.

OPEN SESSION

1. Questions from members of the public.
2. County Councillor's report (A)

AGENDA

1. Apologies for absence.
2. To receive Declarations of Interest from Members on items on the Agenda.
3. To receive and sign the Minutes of the Neighbourhood Plan Steering Group Meeting held on 10th July 2025.
4. To receive and sign the Minutes of the Parish Council meeting held on 14th July 2025.
5. To receive the Clerk's Report (B)
6. To receive an update on the Neighbourhood Plan.
7. To receive the Terms of Reference for the Heritage Committee (C)
8. To receive the Terms of Reference for the Nature Reserve and Green Spaces Committee (D)
9. To discuss the Northumberland County Council Call for Sites.
10. To discuss the Rail 200 September event.
11. To discuss the Wylam Parish Council Tree Tender for 2025-2027 (E)
12. To discuss the Hedley Road Park proposal (F)
13. Finance
 - a) To review receipts and approve payments (G)
 - b) To receive the Budget Update to 31st July 2025 (H)
 - c) To receive the bank reconciliations to 31st July 2025 (I)
 - d) To approve the grant allocations for 2025/26 (J)
 - e) To approve the appointment of the Internal Auditor for 2025/26 (K)
14. To review Planning Matters (L)
15. To review correspondence received (M)

The Council may be recommended to pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

15. To discuss the job description of the Clerk (N)
16. To receive an update on the appraisal of the Clerk.
17. To consider minor items and items for the agenda of a future meeting.
18. Date of next meeting – Wylam Parish Council Ordinary Meeting – Monday 13th October 2025.