

## **Clerk's Report and update on actions – 8 September 2025**

### **Hagg Bank Playground**

- Playground report from Northumberland County Council shows one minor defect to a swing. No action required.
- The costings related to the findings of the annual inspection will be added to the items for budget discussion for 2026/2027.

### **War Memorial**

- Parish Council are custodians of the War Memorial.
- An updated survey of the War Memorial has been added to the War Memorial website.
- Following a successful pre application for grant funding, the Parish Council have been invited to apply for funding for maintenance of the War Memorial.
- Further update will be given when available.

### **Community Police/Speedwatch**

- Clerk has signed up to the volunteer role for Community Speedwatch, no further information available at this time.
- Volunteers have been asked to sign up to the volunteer role for Community Speedwatch.
- Community Police are looking at how many volunteers from Wylam have signed up.
- Update will be given at the next meeting.

### **Speed Indication Signs**

- The speed indication sign on Holeyn Hall Road is now working.
- The Parish Council received grant funding from the NCC Members Local Improvement Scheme. The funding granted to the Parish Council is £3400 which is ring-fenced towards a speed indication sign.
- Unipart Dorman have been asked for a quote for a new speed indication sign on Station Road.
- Unipart Dorman have also been asked for a quote for a maintenance contract for the speed indication signs on Station Road and Main Road.
- The Society of Local Council Clerks are discussing at their meeting on 3 September, approaching NCC about a county wide maintenance programme in conjunction with Unipart Dorman. The aim is to achieve a reduction in cost to all councils due to the economy of scale.
- Further updates will be given when available.

### **Charlie's Corner Bus Stop**

- Northumberland County Council has approved a grant of £5000 to the Parish Council for the upgrade of the bus stop.
- A detailed breakdown of the proposed work has been sent to Northumberland County Council.
- The work on the bus stop consists of:
  - Replacement roof which will be constructed to allow the installation of M Trays of Sedum to create a living roof.
  - Following consultation with residents via the Globe, the inside of the bus stop will be painted to reflect the memories of Wylam residents.

- An article in the Globe asked for ideas from Residents for the artwork on the bus stop.
- This item has not progressed, due to a delay from the handyman who is providing a quote for the roof.

#### **Parish Council Benches**

- There are two ongoing enquiries regarding memorial benches.
- An update will be given when further information is available.

#### **Public Toilets**

- The refurbishment of the toilets in Wylam is not scheduled for this financial year due to delays in other refurbishments.
- During 2025, NCC will scope out the extent of further works required at Wylam.
- The planned refurbishment of toilets will over a two year period 2026/28.
- Clerk has asked to be present during the visit to Wylam.

#### **Wylam Footpaths**

- NCC Officer has visited Wylam to look at footpath issues raised by County Councillor and Wylam Parish Council.
- NCC Officers have agreed that one of the bollards at the bottom of Cherry Tree Lane can be removed.
- Clerk is in discussion with NCC Officers regarding the bollard at the top of Cherry Tree Lane.
- The date for completion of this is to be confirmed.
- The resident who reported these concerns has been informed.

#### **Housing Concerns**

- A number of residents have raised concerns about the unoccupied house on Woodcroft Road, this has been followed up by the NCC Planning Enforcement Team and a notice has been issued to the owner.
- A number of residents have raised concerns about the subsiding house on Holeyn Hall Road: this has been followed up by the NCC Planning Enforcement Team.
- No further update available at time of meeting.

#### **Defibrillators**

- Averil Armstrong and Larry O'Donnell are the supporters of the defibrillator and the Clerk will arrange training for supporters.
- Discussions are taking place about the possibility of a defibrillator at Hagg Bank and this will be added to the budget discussion for 2026/2027. Further clarification with NCC Strategic Estates is required.

### **Wylam Library**

- The Head of Library Services for NCC has confirmed they are happy for a sign to be added to the fence of the Falcon Centre Site.
- They have requested that no removable footpath signage is to be made available.
- This item will be progressed following a meeting with NCC Strategic Estates.

### **Wylam Parish Council Website**

- A plug in has been installed on the Parish Council Website to monitor stats.
- Stats from launch to 20 August 2025
  - Home Page – 370 visitors
  - Walk around Wylam – 244 visitors
  - Wylam Community Flood Plan – 10 visitors
  - Role of the Parish Council – 11 visitors
  - Globe – 42 visitors
  - Railway Museum – 119 visitors

### **Station Car Parking**

- Network Rail have provided an update on station parking and the use of the parking app. Residents can ring up to pay for parking in advance but will not be guaranteed a parking space on arrival.
- County Councillor Larry O'Donnell is following this up with Joe Morris.
- The item will be added to a future agenda when an update is available.

### **Remembrance Sunday**

- Remembrance Sunday takes place on 9 November 2025.
- Clerk is arranging a meeting with village groups who support the organisation of Remembrance Sunday.
- The item will be added to the October agenda.

### **Clerk Training**

- CiLCA training is ongoing
- Clerk is completing Cemetery Management training in November 2025.

### **Society of Local Council Clerks**

- Clerk has been appointed as a Branch Officer for SLCC and a mentor for fellow Clerks.
- This is a volunteer role and will be within personal time.

**Wylam Parish Council Meetings- Actions Arising from Meetings**

Subject	Action	Who	Comment
Parish Council Meeting 12 February 2024			
Haughs Local Nature Reserve	Replacement gate to be discussed at a future meeting.	Clerk	To be added to the agenda of the Nature Reserve and Green Spaces Committee.
	NCC to be contacted regarding replacement fence adjacent to Nature Reserve gate.	Clerk	
Parish Council Meeting 8 July 2024			
Haughs Nature Reserve	Production of Information Boards	Clerk	To be added to the agenda of the Nature Reserve and Green Spaces Committee.
NALC Local Council Award Scheme	Parish Council to register for Foundation Award	Clerk	Will register when CiLCA work is further underway.
Parish Council Meeting 14 July 2025			
Rail 200 Event	List of invitees from Rail 200/local museums	C Percy	

**Neighbourhood Plan Steering Group – Actions Arising from Meetings**

Subject	Action	Who	Comment
<b>NHPSG Meeting – 27 May 2025</b>			
<b>Local Green Spaces</b>	Completion of identification of Local Green Spaces (long list)	A Armstrong/LGS Focus Group	Ongoing
	Presentation of findings to NHPSG on 25 September and WPC on 13 October		
<b>Non Designated Heritage Assets</b>	Completion of Non Designated Heritage Assets Long List Presentation of findings to NHPSG on 25 September and WPC on 13 October	C Percy/N Stromsoy/Heritage Focus Group	Ongoing

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