



Wylam Institute
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Website: www.wylamparishcouncil.gov.uk
Chair: Councillor Diana Carney
Clerk to the Council: Tracey Wood

An Ordinary Meeting of the Council will be held on Monday 13th October 2025 at 7.00pm in the Centenary Room, Wylam Institute.

OPEN SESSION

1. Questions from members of the public.
2. County Councillor's report (A)
3. Report from the Volunteer Tree Warden (B)

AGENDA

1. Apologies for absence.
2. To receive Declarations of Interest from Members on items on the Agenda.
3. To receive the resignation of Councillor C Thomas.
4. To receive and sign the Minutes of the Ovingham Joint Burial Committee held on 10th June 2025.
5. To receive and sign the Minutes of the Parish Council meeting held on 8th September 2025.
6. To receive and sign the Minutes of the Neighbourhood Plan Steering Group meeting held on 25th September 2025.
7. To receive the Clerk's Report (C)
8. To receive an update on the Neighbourhood Plan.
9. To approve the report of the Non-Designated Heritage Assets Focus Group (D)
10. To approve the report of the Local Green Spaces Focus Group (E)
11. To review the Equality and Diversity Policy (F)
12. To receive the Asset Register 2025/2026 (G)
13. To approve the Local Transport Plan submission 2026-2028 (H)
14. To discuss the NCC Community Governance Review (CGR) 2025 (I)
15. To discuss the Christmas Lights.
16. To discuss the Remembrance Sunday Event.
17. To discuss the Wylam Globe.
18. Finance
 - a) To review receipts and approve payments (J)
 - b) To receive the Budget Update to 30th September 2025 (K)
 - c) To receive the bank reconciliations to 30th September 2025 (L)
 - d) To receive the report of the External Auditor (M)
19. To review Planning Matters (N)
20. To review correspondence received (O)

The Council may be recommended to pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21. To review quotations received (P)
22. To receive an update on staffing.
23. To receive an update on Ovingham Joint Burial Committee.
24. To discuss the befriending proposal (Q)
25. To consider minor items and items for the agenda of a future meeting.
26. Date of next meeting – Wylam Parish Council Ordinary Meeting – Monday 10th November 2025